

## Your Wedding Day at Dunsley Hall Hotel

Thank you for your recent enquiry regarding wedding receptions at Dunsley Hall Hotel which we were delighted to receive.

Dunsley Hall is a fine country Grade 2 listed building set within eight acres of mature, stunning gardens, which provides a very special setting for photographs.

Selecting your wedding venue and planning your special occasion with intimate family and friends is one of the first decisions you will make, Here at Dunsley hall you can rest assured that every detail is taken care of to make your day so special.

Dunsley hall is fully licensed for civil ceremonies and civil partnerships in Two of it rooms, the drawing room which will accommodate up to 60 guests and the Garden room will accommodate up to 190 guests.

Our wedding coordinator will organise and plan your wedding day also head chef will be happy to explain and create a menu to your choice you will also be invited to come along and sample the food you have chosen when having our exclusive package.

If you would like further information please do not hesitate to call us to arrange a viewing our wedding coordinator will be happy to show you the hall and explain the layout of all the rooms he will also be able to explain the breakdown of costs to meet your requirements

Our charges include full use of Dunsley Hall and its beautiful gardens throughout your day and one of our luxury suites for the Bride & Groom. It's nice to know the only guests on the day will be your family and friends.

Minimum numbers for the wedding breakfast are 45 and maximum of 100. For the evening, Minimum of 60 and up to maximum of 120. If however your numbers are different to what is stated then our wedding coordinator will be happy to work with you and give you some idea of cost.

## **Civil Ceremony**

Dunsley Hall is licensed to host Civil Ceremonies and civil partnerships. Ceremonies can be held on all days between 11am and 4pm. It is recommended that if you wish to invite additional guests to an evening reception that you arrange for a ceremony no later than 2.00pm.

The charge for hosting a civil ceremony is £550. The hotel **DOES NOT** arrange the ceremony. To arrange the ceremony, you should contact Wombourne Register Office on 03001 118001

## **Booking Your Reception**

A reservation fee of £1000 along with written confirmation and signature of our terms and conditions is required to book your wedding reception at Dunsley Hall.

This payment will be deducted from your final account. **This and any other payments are non – refundable should you cancel or transfer the date.** There is a 2.5% surcharge on all payments made by credit cards but not on Debit Cards or cheques.

## **Wedding Reception Arrangements**

### **Six months prior**

We will write to you requesting a further £1000 deposit.

### **Eight weeks prior**

A meeting will be arranged to discuss your arrangements and plan all your requirements. This will include the planning of your menu and beverage choices, the timetable of the day and your final numbers.

50% of the final payment must be paid at this Point; we will require your Final Payment Two Weeks before your wedding day as well as confirmation of any special dietary requirements. These numbers will constitute the minimum amount payable.

### **The day before**

We ask you to bring your display table plan, name cards, guest presents and details of table decor and the cake set up.

Once you have made your booking please advise us of any major changes to your day, such as timings or expected numbers. If you have any queries at any time please do not hesitate to contact us.

### **Dunsley for Half a day or for just a quiet wedding reception**

Why not look at having Dunsley Hall for Half a Day. We can offer this Monday to Thursday 12pm and to be vacated by 5pm. This has no exclusivity charge but still gives you and your party a beautiful setting. Our Wedding Breakfast range from £59.95 per person for your Wedding.

### **Accommodation**

The bedroom included in the exclusivity is on a bed and breakfast basis. **Guest checking in on the day will be required to supply card details and a pre-authorisation will be taken**, Check-in for bedrooms is 2.00pm. (Arrangements can be made for an early check in if you are having a civil ceremony **only** for the bride).

If you wish to block book the remaining bedrooms, you can do so at a rate of £140.00 per Room If you wish to include these rooms, the cost will be added to your wedding invoice.

For all bedrooms in order to avoid confusion we will require the names of all guests staying at least 1 week prior to your wedding.

### **Confetti**

**All confetti used must be biodegradable, Please note due to large amount of work associated with cleaning there will be a £100.00 additional cost if confetti is used**

## Wedding Menu Choices

£49.95per Person

### Allergy Intolerances Please ask a Member of Staff

#### Starter

*Soup of the Day*

*Duo of Severn and Wye Smoked Salmon, Cray Fish and Lemon*

*Melon and Serrano Ham with Micro Salad*

*Pressed Dunsley Terrine with Homemade Chutney, Toasted Brioche*

*Baked Portobello Mushrooms with melted goats cheese*

*Vine Plum Tomato and Buffalo Mozzarella Salad with Torn Basil*

*Fine Tart of Glazed Gruyere Cheese, Red Wine Onions, Mesclun Salad and Balsamic*

#### Main Course

*Roast Sirloin of Beef, Yorkshire Pudding, Rosemary and Garlic Roasted Potatoes, Red Wine Gravy*

*Corn fed Chicken Breast, Gratin Potato, Forest Mushroom and Tarragon Sauce*

*Caramelised Gressingham Duck Breast, Sweet and Sour Red Cabbage, Orange Sauce*

*Roasted Shropshire Turkey, Pigs in Blanket, Sausage Meat Stuffing, Roasted Potatoes, Roast Gravy*

*Baked Halibut, Mashed potato, Pea Puree and Smoked Salmon Creamed Sauce*

*Roasted Pork loin with Crackling, Fondant potato, Apple Sauce*

*Roast Leg of Lamb with Red Wine and Rosemary Sauce, Dauphinoise Potato*

*Pan Fried Wild Sea Bass, Crushed potato, Roasted Plum Tomato and Basil Coulis*

*All served with Chef's selection of seasonal vegetables and potatoes*

#### Dessert

*Dunsley Hall Cheesecake with Summer Berries and Vanilla ice cream*

*Dark Chocolate Torte with White Chocolate and Raspberry Parfait*

*Lemon Tart with Raspberry Sorbet and Fresh Raspberries*

*Sticky Toffee Pudding with Caramel Sauce and Vanilla Ice Cream*

*Vanilla Crème Brulee with Almond Biscotti*

*Eton Mess with Vanilla Cream and Fresh Strawberries*

*Apple and Cinnamon Crumble with Custard*

*Almond and Cherry Tart with Chocolate Ice Cream*

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*Coffee or Tea with & Home-Made fudge*

Please choose **ONE** dish from each course for your wedding party. Alternatively, if you have your own ideas for a wedding menu we will do our best to accommodate those requests.

If you wish to offer a choice of two dishes from each course we are able to do this, provided we have a full list of the required dishes at least seven days prior to your wedding. You will also need to provide place cards with the menu choices written on them for each guest. The supplement for this service is £5 per person.

The dishes and prices on our menu are subject to market change

### **Vegetarian Guests**

If you or any of your guests are vegetarian please choose from the following alternative dishes. Please select one of the dishes for all your vegetarian guests.

*Vegetable Filo Parcel with tomato coulis  
Baked Aubergine with Mediterranean vegetables & roasted tomato sauce  
Roast Mediterranean Vegetable and Goats Cheese Tartlet  
Gruyere cheese soufflé with beetroot & French beans and walnuts*

### **Special Dietary Requirements**

Should any of your guests require any special dietary requirements we will be happy to ensure they are also looked after.

### **Children**

Due to the special environment of Dunsley Hall the number of young children who can be accommodated is limited.

Children under 10 will be charged at half price.

### **Canapés**

If you would like to provide canapés to your guests prior to the wedding breakfast, we can provide these at £6.95 per person.

## **Drinks Packages**

Wedding Drinks Package Price is £18.95 per person

Below is detailed what will be included. However, if you wish to organise something different to our offering please feel free to discuss it with us. All drinks packages and supplements will only increase in line with Government duties tax

### **Arrival Drink**

This is served on your arrival at the hotel. If you require drinks prior to the civil ceremony then our bar will be open. However, please be aware that no beverages may be taken into the room where the civil ceremony is taking place.

*Alcoholic Fruit Punch*

*Pimms and Lemonade*

*Sparkling Wine*

*Rosé Sparkling Wine served with a strawberry (£1.95 per person supplement)*

*Dunsley Hall Champagne (£3.50 per person supplement)*

All of the above are served as one glass per person.

### **Wine Served with the Wedding Breakfast**

Unless otherwise requested we will serve the wine and not leave the bottles on the table. The allowance in the package is for a half a bottle per person which allows for two full glasses.

*House Red or White Wine*

*House Red, White or Rosé Wine (1.00p per person supplement)*

*Chilean Sauvignon Blanc or Spanish Rioja (£2.95 per person supplement)*

### **Drink for the Toasts**

*Sparkling Wine*

*Rosé Sparkling Wine (£1.95 per person supplement)*

*Dunsley Hall Champagne (£3.50 per person supplement)*

This will be served as one glass per person prior to the speeches. The only increase will be on the alcohol duty levied by the government.

### **Children's drinks package**

Children under 18 will be served fruit juice on arrival and with the wedding breakfast and sparkling alcohol-free Drinks for the toasts. This will be charged at half the normal package price.

Should you wish to bring your own wine or champagne to be served there will be a charge for Corkage (£10 Wine and £15 Sparkling wine Per Bottle)

### **Alcohol & food**

**No food or drink may be brought on site with the exception of wedding cake which must comply with the allergen regulations EU food information for consumers**

**Any alcohol consumed on the premises other than purchased from Dunsley hall will incur a £250.00 charge to your account**

**Suggested popular Evening Buffet Menus again we can work to your requirements**

**Allergy Intolerances Please ask a Member of Staff**

Sandwich Selection  
Turkey & Cranberry  
Roast Beef & Horse Radish  
Smoked Salmon & Cream Cheese  
Egg Mayonnaise & Cress  
Ham & Whole Grain Mustard  
Cheese & Chutney  
Pork Pie  
Sausage Rolls  
Quiche  
Homemade Salads

**£16.60 per Person**

Dunsley Hog Roast  
Roasted Whole Hog  
Crackling  
Apple Sauce  
Baps  
Gravy  
Stuffing  
Condiments  
Selection of Salads  
Potato Wedge

**£18.95 per Person**

Cold Meat Platter  
Warm Cajun Chicken  
Gala Pie  
Potato Wedges  
Samosas  
Spring Rolls  
Kettle Chips  
Homemade salads  
Assorted Breads

**£20.95 per Person**



Exclusive Package for 60 Daytime guests and 100 guests in total  
for evening event includes

Exclusive use including 1 x Bridal suite

Civil ceremony

Chair covers with sash

Photographer

Wedding breakfast

Drinks package

Hog roast

DJ

Saturday and Bank holidays £10971.00

Fridays and Sundays £10471.00

Monday to Thursday £9971.00

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v.a.t increases/decreases and drink duty will be applied if changed by the Government